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**October 15, 2024 Board of Retirement
Real Property Management Committee Regular Meeting**

Santa Barbara County Employees' Retirement System
SBCERS Board Room, 130 Robin Hill Road, Goleta, CA 93117

The Santa Barbara County Employees' Retirement System is committed to:

- *fulfilling its fiduciary responsibility by providing the highest quality of service to all members and plan sponsors;*
 - *and protecting promised benefits through prudent investing;*
 - *and ensuring reasonable expenses of administration.*

If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

- a) **Attend the physical meeting site:** Those desiring to speak on any matter must complete and deliver a completed public comment form to the Clerk of the Board. The form is available at the conference room entrance prior to the meeting.
- b) **Read comment into the record at the meeting:** Submit your comment to the Clerk of the Board via email prior to the close of an agenda item at clerkoftheboard@sbcers.org. Please state in your email that you would like your statement "read into the record." Every effort will be made to read your comment. Comments received after an agenda item will be placed into record and distributed appropriately.
- c) **By Zoom or Phone:** If you would like to make a comment via Zoom or phone, please email clerkoftheboard@sbcers.org with your name and which item you would like to speak on. Matters not listed on the agenda may be addressed at the public comment period.

Disability Access

The SBCERS Board Room is located on the ground floor of 130 Robin Hill Road, Goleta, CA 93117. The Board Room is wheelchair accessible. Accessible public parking is available at the building.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Retirement by 4:00 p.m. on Friday before the Board meeting. For information about these services please contact the Clerk of the Board of Retirement by emailing clerkoftheboard@sbcers.org or calling 1-877-568-2940.

Agenda

Times shown are for informational purposes only and are subject to change. Additionally, items are sometimes taken out of order as the meeting progresses in order to avoid downtime, and manage around time-certain items.

Roll Call

9:30 AM

Pledge of Allegiance.

Public Comment

Receive Public Comment.

Approval of the Minutes

Approve Minutes of the October 9, 2024 Real Property Management Committee Special Meeting.

1. 130 Robin Hill Rd Property Management Update 9:35 AM

Presenter: Brian Richard and Westerlay Property Management

Presentation by Brian Richard, SBCERS Assistant CEO, and Kristie Chapman of Westerlay Property Management on the 130 Robin Hill Road property.

DISCUSSION

RECOMMENDATION: Receive and file the financial review and property management update for 130 Robin Hill Rd. presented by Brian Richard, Assistant CEO, and Westerlay Real Estate Group. Provide direction to staff regarding any further actions, if necessary

2. Radius Commercial Real Estate Update 9:40 AM

Presenter: Radius Commercial Real Estate Group

Presentation from Miles Waters from Radius Commercial Real Estate on the commercial market leasing environment.

RECOMMENDATION: Receive and file the leasing activity update from Miles Waters from Radius Commercial Real Estate.

3. Status and Tour of Vacant Suite Improvements 9:45 AM

Presenter: Paul Poirier + Associates Architects and Underwood Management Resources

Tour and presentation from Dan Underwood of Underwood Management Resources and Paul Poirier of Paul Poirier + Associates Architects on plan proposals and progress for tenant improvements on the 1st and 2nd floor offices.

DISCUSSION

RECOMENDATION: Receive and file the presentation from Dan Underwood of Underwood Management Resources and Paul Poirier of Paul Poirier + Associates Architects regarding the progress on improvements to the vacant office spaces on the 1st and 2nd floors and provide direction to staff on any further action.

Meeting adjourns.

10:00 AM